

2025 Chapter Registration Instructions

Before You Start Read Fully:

Important*** You must use Chrome or Safari as your browsers when completing registration

- Have the following information ready:
 - _o 501c3/EIN number
 - UEI number
- Gather the required documents:
 - 501c3 Notification Letter
 - Copy of By-Laws
 - Copy of Certificate of Insurance
 - Chief's Letter (from any law enforcement agency)
- Have the following details on hand:
 - Number of youth served, broken down by age group (5-8, 9-12, 13-15, 16-18) and gender
 - Ethnicity breakdown of youth served
 - Number of youth on free or reduced lunch

NOTE: If you do not complete the registration form and close your browser you will lose the information you added previously

Early Bird Discount:

To receive the early bird discount, apply the code "1yeb102424" at

checkout. This code is case-sensitive. For 2-year registrations, contact John Stevens at 908-596-8504 or jstevens@nationalpal.org.

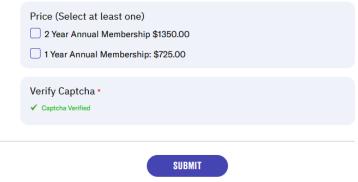
Important:

If you registered for 2 years in 2024 and your membership expires in 2025, contact John Stevens.

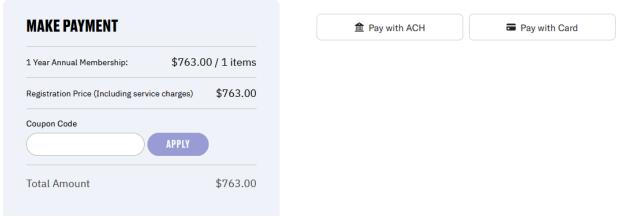
Registration Steps:

NOTE: If you want the confirmation sent to the primary contact you must use their email and phone number.

- 1. Click the 2025 Registration link.
- 2. Complete all required information.
- 3. Choose your payment option (1 year or 2 year).

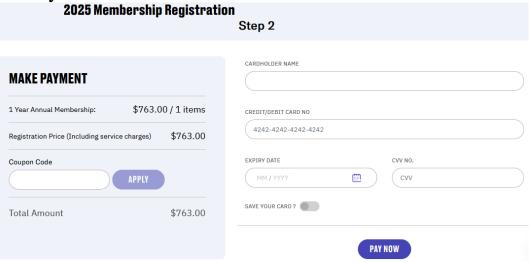


- 4. Click the "Submit" button.
- 5. Select your payment method (credit card or ACH) on the checkout page. For check payments, contact John Stevens.



6. Enter the coupon code and click "Apply".

7. Enter your credit card information. 2025 Membership Registration



- 8. Click the "Pay Now" button.
- 9. A confirmation email will be sent to the registering party's email address.